

Job Opportunity Listing!

(post date 8.1.11)

Position: Calibration Technician

Job Duties:

- Verify accuracy of gauges and measuring instruments such as dial indicators, fixed gauges, height gauges, and electrical and functional gauges.
- Examine gauges or measuring instruments for wear or adjustment.
- Disassemble inaccurate or worn gauges and measuring instruments with various hand tools.
- Inspect parts for wear, warping, or other defects.
- Reassemble gauge and adjust stops and levers to specified settings.
- Inspects accuracy of new gauges and instruments for conformance to specifications before they are released to production.
- Prepare and maintain accurate records in compliance with established procedures.
- Identify and resolve problems in a timely manner.

Physical Demands

- Regularly required to talk or hear
- Frequently required to sit; use hands to finger, handle, or feel and reach with hands and arms
- Occasionally required to stand and walk
- Frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds
- Specific vision abilities required by this job include close vision and ability to adjust focus.

Job Requirements consist of education, skills, training, and competency of

Internal Procedures listed and Associated Documents:

- Associate's degree (A. A.) or equivalent from two-year College or technical school; or twelve months to one year related experience and/or training; or equivalent combination of education and experience.
- Ability to read, write, and comprehend instructions, short correspondence, and memos.
- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals
- Knowledge of Database, Inventory, and Calibration software.
- OP-11-01 Calibration
- OP11-02 Basic Tools
- WI-13-01-01 Control of Customer/Government Property
- WI-13-03-01 Administration of Customer/Government Property
- WI-13-04-01 Tracking of MEC Tooling
- WI-11-01-01 Use of Calibrated Equipment

Interested parties, please send resume to:

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EOE/AAP M/F/V/D