

JOB LISTING!

(post date 10.7.11)

Position: **Material Handler**

Job Duties:

- Receive, sort, stack, palletize, and store parts and raw material in warehouse or storage yard according to identifying information and instructions.
- Determine method of storage, identification, and location, considering weight limits, capacities, and available space.
- Maintain neat and well organized storage areas for quick identification and ease of retrieval of materials.
- Assist other departments in the retrieval and issue of parts and/or raw materials to jobs based on requirements.
- Move or transport material and supplies by forklift or truck to other departments as required.
- Other related duties may be assigned.

Job Requirements consist of education, skills, training, and competency of Internal Procedures:

- High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.
- Ability to read and comprehend work instructions, short correspondence, or memos.
- Ability to add, subtract, and multiply using whole numbers.
- Ability to apply common sense understanding to carry out written or oral instructions.

Physical Demands:

- Frequent standing, walking, sitting or lifting.
- Occasionally required to stoop, kneel, or crouch.
- Regularly lift and /or move up to 10 pounds.
- Frequently lift and/or move up to 25 pounds.
- Occasionally assist others to lift and/or move up to 50 pounds.

**Interested parties, please send your resume
(along with a salary history/salary requirement) to:**

Jobs@marvineng.com

Fax 310 671-1256

EOA/AAP M/F/V/D

marvingroup.com