

JOB OPPORTUNITY LISTING!

(post date 7.8.11)

Title: Master Production Scheduler

Position Summary:

The Master Production Scheduler is a critical leadership role for Marvin Engineering. This position will be responsible for the successful implementation of a new production scheduling system within Marvin Engineering. This role will also have ownership of the entire process of top level operational planning within the company and will be the main point of schedule coordination between production and program management.

Key Accountabilities

- Lead cross functional team to develop and implement formal production scheduling system across Marvin Engineering
- Review, maintain, and communicate the production plan (Master Schedule) with program management, production management, and procurement in weekly production control and supply meetings
- Responsible for maintaining work centers and capacities in MRP for production processes, as well as initiating periodic updates of procurement lead times to continually improve and update scheduling accuracy
- Regulates and adjusts inventory levels, with a focus on customer satisfaction and business objectives
- Ensures that the production plan meets the demand plan in the most efficient and cost effective manner possible
- Provides program management, production management, and procurement with reporting to track KPI's. Also responsible for developing performance metrics to support ongoing business operations and continuous improvement.
- Performs other duties as required that are in support of the department's goals
- Supports the annual inventory process of MEC

REQUIREMENTS:

- Bachelor's degree or equivalent qualification gained through professional training and experience during career
- Must be able to work with mathematical concepts such as probability and statistical inference
- Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations
- Must have knowledge of MS Excel with experience creating graphs, spreadsheets utilizing formulas and functions. Additionally, knowledge of MS Word, Project and Power Point software
- Three years work experience in a computer based MPS / MRP production-planning environment, preference given to experience with Epicor Vantage
- Experienced in the implementation of detailed production planning procedures and the execution of planning programs
- Strong preference given to candidates with experience implementing production scheduling systems in small to midsized manufacturing companies
- Strong communication skills
- Strong understanding of multi-level BOM's

Interested parties, please send resume to:
Jobs@marvineng.com or eFax 310 680-3917

EOE/AAP M/F/V/D